

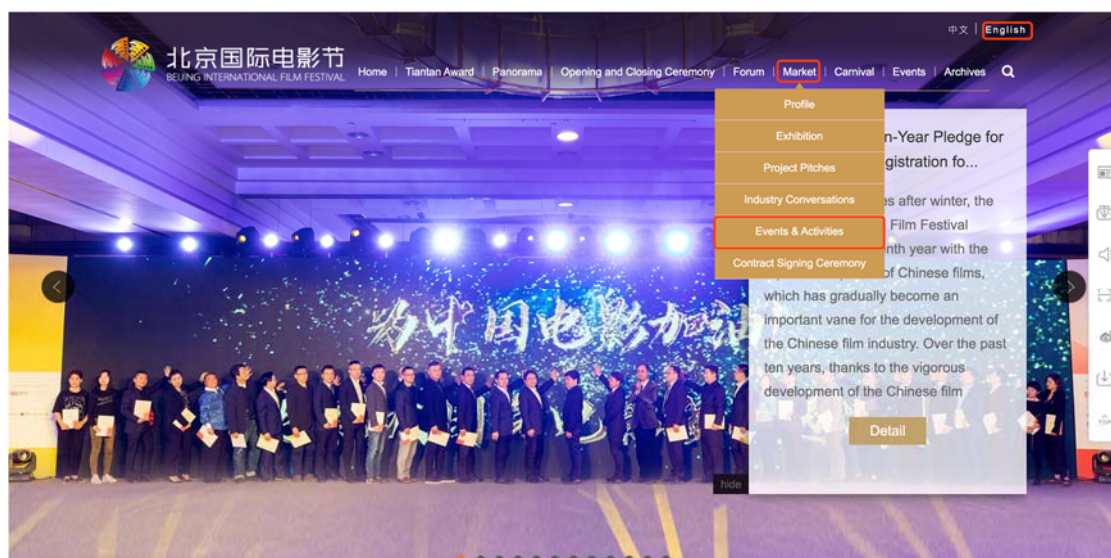
Operation Manual for Beijing Film Market Service System (Events & Activities)

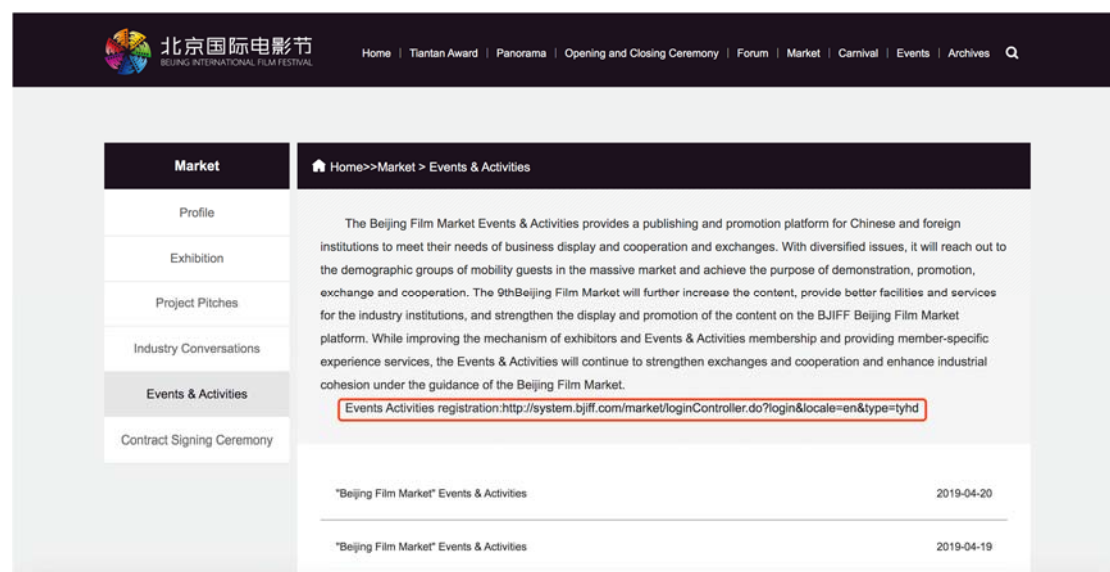
1 Registration Entry

Step 1: Log in to our official website <http://www.bjiff.com/> .

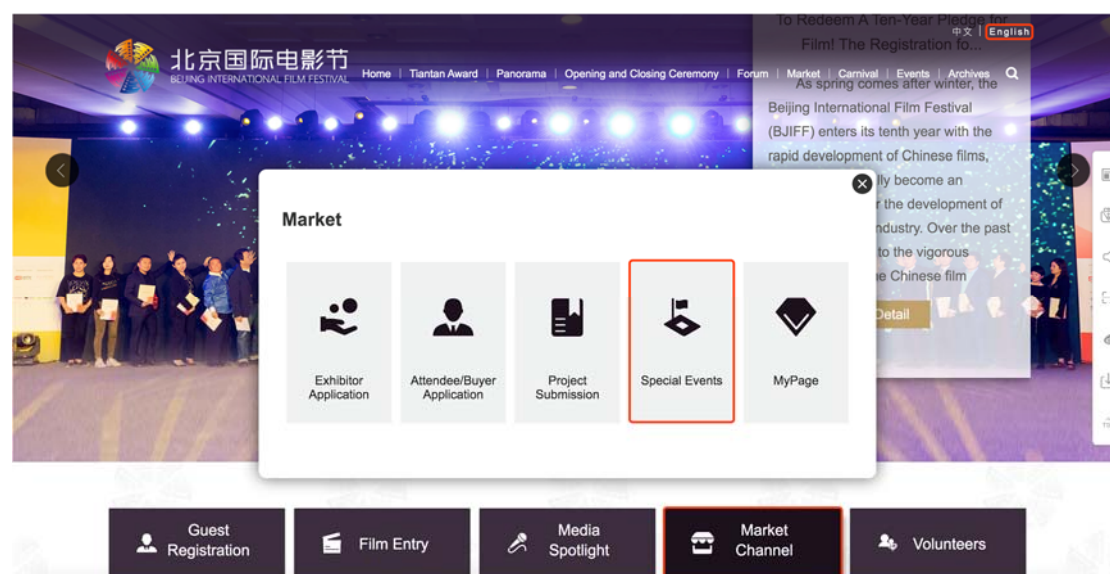
While you're there, click on English in the upper right corner for version switchover. There are two ways for Events & Activities user registration login as below:

Way 1: Click on “Events & Activities” under the “Market” navigation bar to enter the details page. Then, click on the Events & Activities registration link as shown in the following picture:



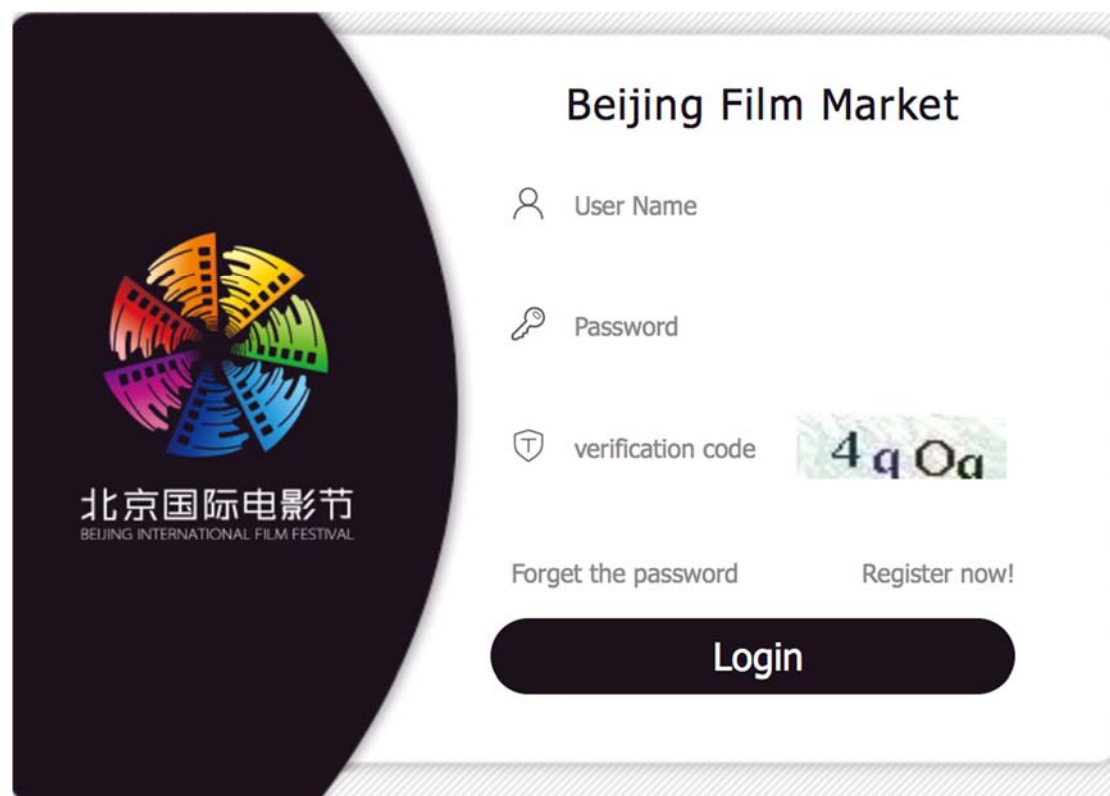


Way 2: Click on “Market Channel” shown in the special section to open the secondary-level directory and select “Special Events” as below:



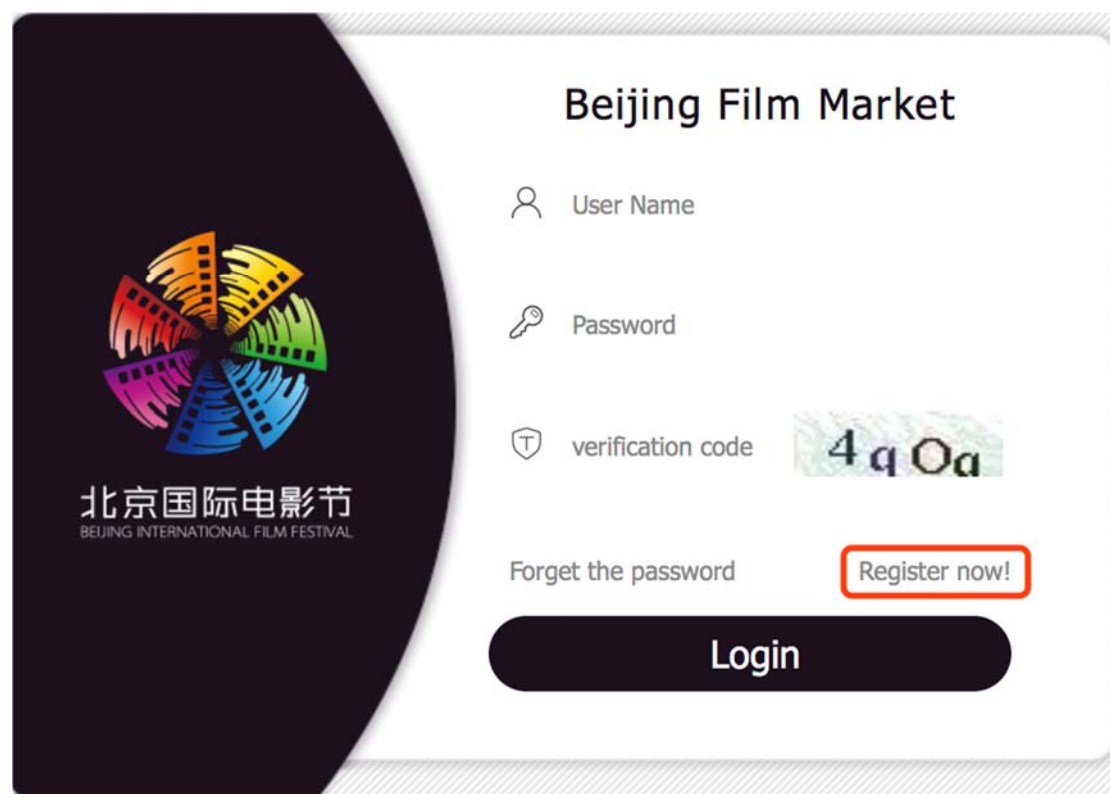
2 Events & Activities Registration

Step 1: The login page for Events & Activities users is shown as below:



The image shows the login page of the Beijing Film Market Service System. On the left, there is a large dark blue curved banner featuring the Beijing International Film Festival logo, which consists of a colorful circular design of film strips. Below the logo, the text "北京国际电影节" and "BEIJING INTERNATIONAL FILM FESTIVAL" is displayed. On the right, the page has a white background with the title "Beijing Film Market" at the top. Below the title are three input fields: "User Name" with a person icon, "Password" with a key icon, and "verification code" with a shield icon. To the right of the verification code field is a small image showing a verification code "4 q O a". Below these fields are two links: "Forget the password" and "Register now!". At the bottom is a large dark blue button labeled "Login".

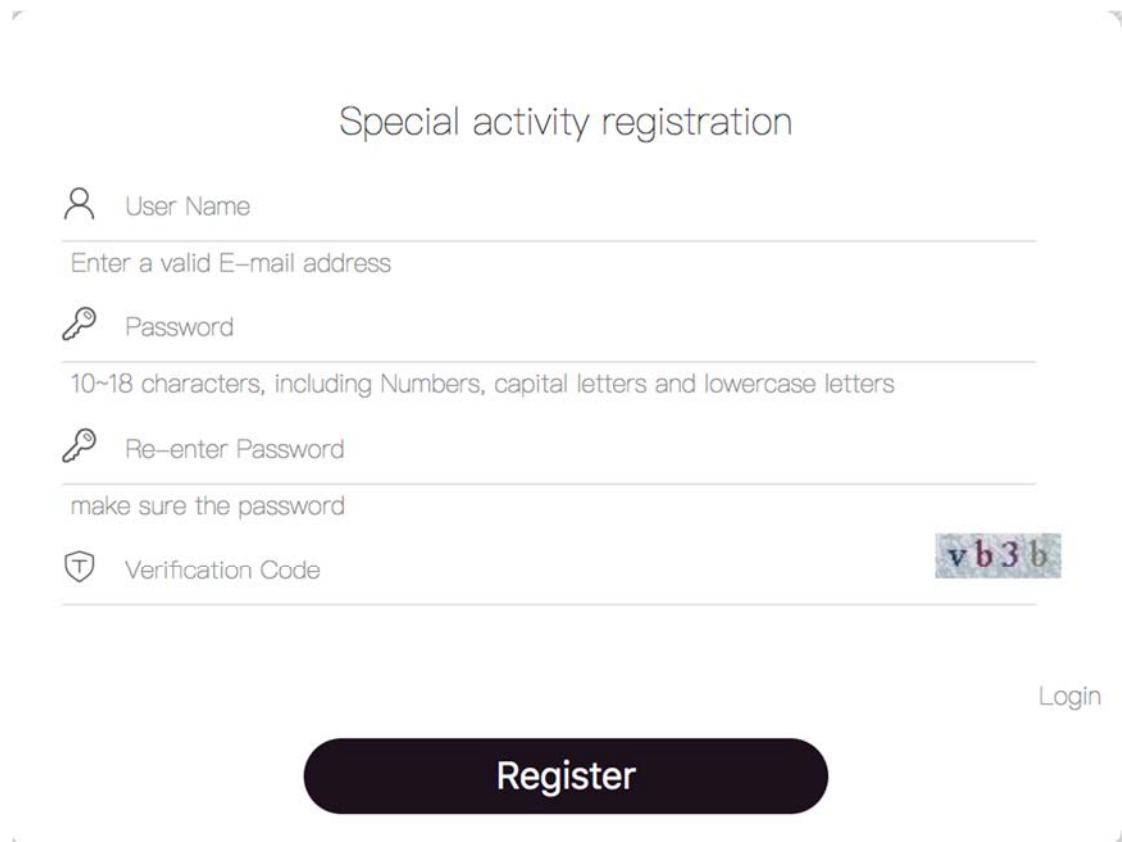
Step 2: On the login page, click on “Register now!” for Events & Activities user registration as below:




This image is identical to the one above, showing the login page of the Beijing Film Market Service System. The only difference is that the "Register now!" link is highlighted with a red rectangular border, indicating the next step in the process.

Step 3: Complete the registration information. After your information is


successfully validated, click on “Register”. Now, you will be prompted for “User registration successful” and return to the login page as below:




Special activity registration

 User Name


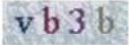
Enter a valid E-mail address

 Password

10~18 characters, including Numbers, capital letters and lowercase letters

 Re-enter Password

make sure the password

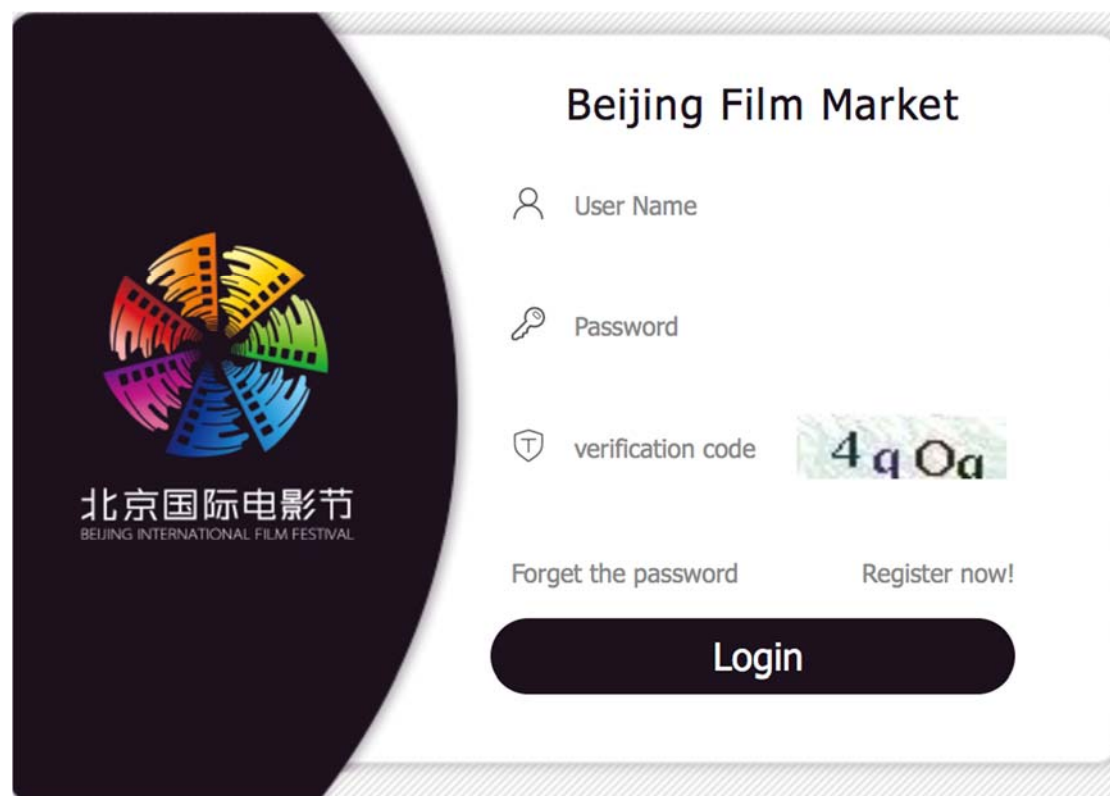
 Verification Code 

Login

Register

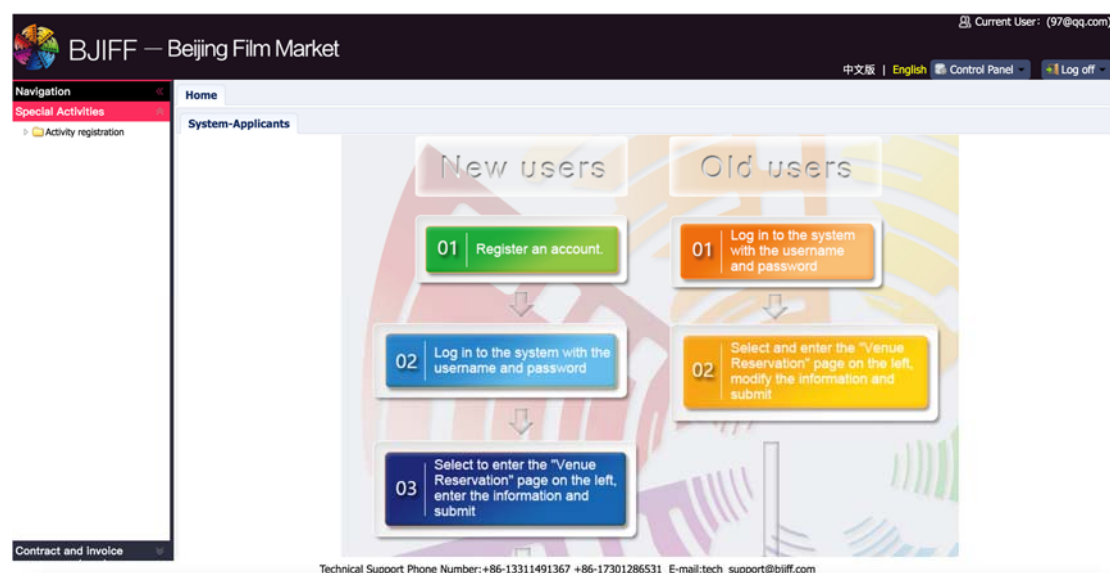
3 Events & Activities Login

Any Events & Activities user who has registered current or previous editions of Beijing Film Market can use registered user name, password and verification code for login as below:



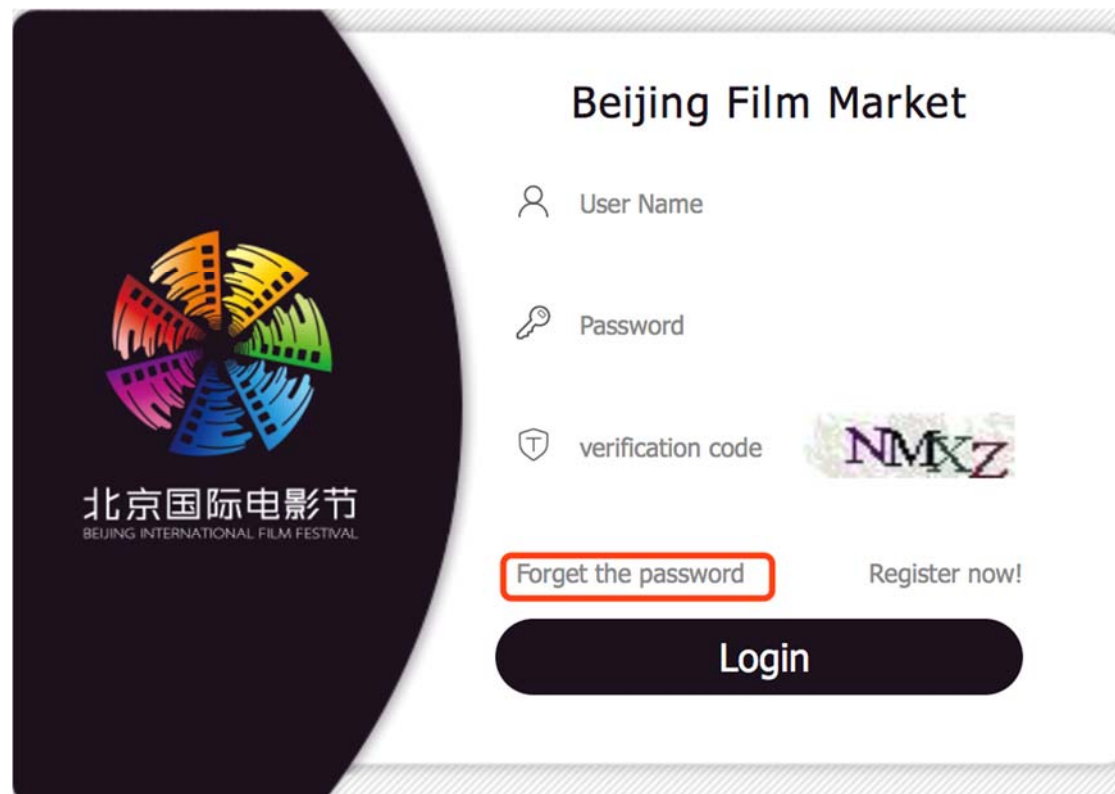
The login interface for the Beijing Film Market Service System. On the left is a dark blue curved banner with the Beijing International Film Festival logo (a colorful circular design of film strips) and the text "北京国际电影节" and "BEIJING INTERNATIONAL FILM FESTIVAL". On the right, the title "Beijing Film Market" is at the top. Below it are three input fields: "User Name" with a person icon, "Password" with a key icon, and "verification code" with a shield icon. A CAPTCHA image showing "4 q O a" is to the right of the verification code field. Below these fields are two links: "Forget the password" and "Register now!". At the bottom is a large dark blue button labeled "Login".

In case of successful login, you will be directed to the Beijing Film Market service system where you can refer to “System-Applicants” for subsequent operations, and the details are shown as below:



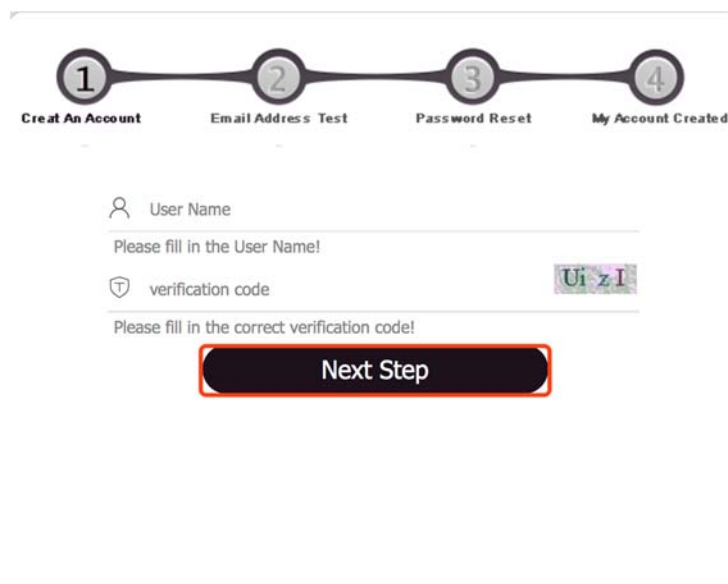
4 Forget Password

If you forget the password, please click on “Forget the password” to retrieve password simply by following the instructions as below:



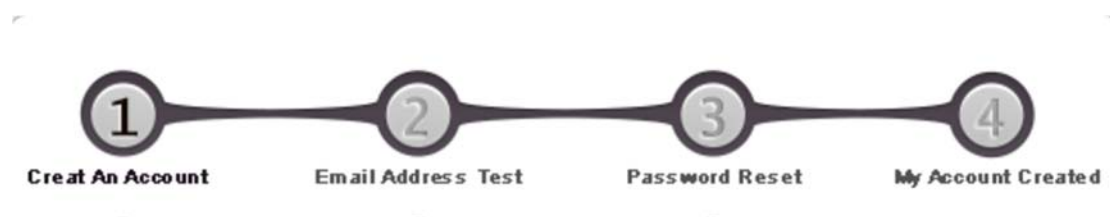
The image shows the login and registration interface of the Beijing Film Market. On the left is a large dark blue curved banner with the Beijing International Film Festival logo (a colorful film strip) and the text "北京国际电影节" and "BEIJING INTERNATIONAL FILM FESTIVAL". On the right, the title "Beijing Film Market" is at the top. Below it are input fields for "User Name" (with a person icon), "Password" (with a key icon), and "verification code" (with a shield icon). To the right of the verification code field is a CAPTCHA image showing the letters "NMKZ". Below these fields are two buttons: "Forget the password" (highlighted with a red border) and "Register now!". At the bottom is a large dark blue "Login" button.

Step 1: Fill in your user name and verification code. After the information is successfully validated, click on “Next Step” as below:



The image shows the first step of the password reset process. At the top is a progress bar with four numbered circles: 1 (highlighted), 2, 3, and 4. Below the circles are the labels: "Creat An Account", "Email Address Test", "Password Reset", and "My Account Created". Below the progress bar are input fields for "User Name" and "verification code". The "User Name" field has a person icon and the text "Please fill in the User Name!". The "verification code" field has a shield icon and the text "Please fill in the correct verification code!". To the right of the verification code field is a CAPTCHA image showing the letters "UizI". At the bottom is a dark blue "Next Step" button (highlighted with a red border).

Step 2: Click on “To verify” as below:



BJIFF has sent you an email to update your password, please go
to check your registered email in 24 hours.

To verify

Log in to your mailbox with account and password to find the “Forget password prompts” mail, and click on the link attached to the mail as below:

Dear Sir/Madam:

Since you have clicked the “Forgotten Password” button, the system sends out this e-mail automatically. Just click the link below to reset your password: <http://system.bjiff.com:80/market/userRegisterController.do?resetPasswordViewscode=3ffbcc73-3eae-4928-ac11-8b7226c9a720&locale=en&type=ct>

The link will be valid in 24 hours, so please reset the password in time. If you received this email in error, just ignore this e-mail.

If you have any question, please contact the technical support TEL. of the 10th Beijing International Film Festival: +86-13311491367 +86-17301286531

The Organizing Committee of the 10th Beijing International Film Festival

Film Festival

Step 3: Fill in your password. After the information is successfully validated, click on “Submit” as below:



Please update your password, your account id:

821899310@qq.com



Set Password

10~18 characters, including Numbers, capital letters and lowercase



Confirm Password

10~18 characters, including Numbers, capital letters and lowercase



Verification Code



Submit

Step 4: Once the password is reset successfully, you can log in to the system with your user name and new password as below:



Successfully update your password, please wait 3 second to log

in again. Or you could click here to

login

5 MyPage

After the registration channel is closed, you can log in to Events & Activities from MyPage in the system as below:

